

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
CLASSIFIED JOB DESCRIPTION

**CHILD CARE TEACHER I**

DEFINITION

To assist in creating, organizing and directing a child care program and environment favorable to learning and personal growth.

SUPERVISION RECEIVED AND EXERCISED

Receives immediate supervision from higher level supervisory staff.

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Assists the child in making a satisfactory transition from home to child care. Maintains appropriate learning environment. Maintains a healthy and motivating physical environment to stimulate learning experiences. Develops and uses instructional materials suitable for verbal or visual instruction of pupils with wide range of mental, physical, and emotional maturities. Provides appropriate climate to establish and reinforce acceptable pupil behavior, attitudes, and social skills. Establishes and maintains standards of pupil behavior needed to achieve effective participation in all activities without interfering with the natural informal atmosphere of a child care program. Evaluates social and academic growth of children, and keeps appropriate records. Communicates regularly with parents by means of parent meetings and individual parent conferences. Interprets school program to parents in order to strengthen parental understanding of the individual pupil's needs and the center's role in the individual pupil's life. Plans and coordinates the work of teachers, aides, assistants, parents, and volunteers in the classroom in order to obtain the maximum benefit from their efforts. Creates an effective environment for learning through functional and attractive displays, exhibits of pupils work, and interest centers. Maintains professional competence through professional growth activities. Selects and requisitions necessary materials, supplies, food and equipment. Participates in curriculum and other developmental programs as required. Supervises pupils in out-of-classroom activities during the assigned working day. Performs related duties as assigned.

QUALIFICATIONS

Knowledge and Abilities:

Knowledge of general needs and behavior of children. Knowledge of interpersonal/group dynamics. Knowledge of basic human development principles. Ability to provide for the health, safety, and psychological needs of children. Ability to supervise learning activities. Ability to provide guidance for children's routine

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Child Care Teacher I (Continued)

Knowledge and Abilities: (Continued)

activities. Ability to operate AV equipment. Ability to establish and maintain cooperative working relationships with those contacted in the course of work. Ability to communicate effectively, both orally and in writing.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Training

Completion of High School Education.

At least 18 years of age.

Twelve (12) units of Early Childhood Education or Child Development with one or more years of classroom experience preferred (a definite requirement for Pre-School and desired requirement for Extended Day).

Review and Agreed to by:

Incumbent: \_\_\_\_\_ Date: